

SUPPLIER DETAILS FORM



IF YOU HAVE A CURRENT SUPPLIER NUMBER WITH EGW (located on your remittance) SHOW YOUR NUMBER OPPOSITE AND ONLY SHOW ANY CHANGES TO YOUR DETAILS BELOW.	EGW SUPPLIER NUMBER:
IF YOU DO NOT HAVE A CURRENT SUPPLIER CODE – complete the form in full.	

SUPPLIER DETAILS (please complete all field)

Supplier Name:					
ABN:		ACN:			
NOTE: AN ACCOUNT CANNOT BE SET UP WITH OUT AN ABN.					
STREET ADDRESS:					
CITY:		STATE:		POSTCODE:	
POSTAL ADDRESS IF DIFFERENT FROM ABOVE					
STREET ADDRESS:					
CITY:		STATE:		POSTCODE:	
PHONE No.		Mobile No.		FAX No.	
CONTACT NAME:			POSITION:		
CONTACT NAME EMAIL:					

EFT PAYMENT DETAILS

ACCOUNT NAME:					
BSB:		ACCOUNT No.			
BANK:		BRANCH:			

EMAIL ADDRESS FOR REMITTANCE ADVICE:

EGW will pay invoices within 30 days after receipt of a correctly rendered invoice. EGW is not liable to pay for Goods or Services which EGW reasonably determines as not being supplied in accordance with an EGW Order. Where EGW queries or disputes an amount included in an invoice, EGW will not pay the invoice until the query or dispute is resolved.

RETURN COMPLETED FORMS AS FOLLOWS:

Return with quotation documents if requested.	VIA POST TO: Finance Department – East Gippsland Water PO Box 52 Bairnsdale 3875 Vic	VIA EMAIL: accounts@egwater.vic.gov.au
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OFFICE USE ONLY

FINANCE 1 CREDITOR No.		FINANCE 1 CATEGORY	
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