**Purpose of this form**

The purpose of this form is to notify East Gippsland

Water of your request to remit payments via direct debit and that you agree to the Terms and Conditions listed below.

Please note that East Gippsland Water is unable to direct debit via a credit card.

**Privacy notice**

We manage your personal information in accordance with the Information Privacy Principles that are set out in the Privacy and Data Protection Act 2014 (VIC).

If you choose not to provide us with the requested information, we may not be able to process your application.

We may share your information with a third party, however the information will always be used in accordance with our policies as stated. We may disclose your information to other parties as required by law, or to contractors, who are required to comply with our privacy obligations.

You can get more information about the way in which the organisation will manage your personal information, including our privacy policy and the Information Privacy Act 2000 at <https://www.egwater.vic.gov.au/privacy>

**Filling in this form**

* Please use black or blue pen
* Print in BLOCK LETTERS
* Mark boxes like this 🞎 with a ✓ or 🗶
* ***All relevant parties must sign consent***

**Returning your form**

Check that all required questions are answered and that the form is signed and dated.

You can return this form via:

* Post – East Gippsland Water

PO Box 52

Bairnsdale VIC 3875

* E-mail - [egw@egwater.vic.gov.au](mailto:egw@egwater.vic.gov.au)
* In Person - 133 MacLeod St,

Bairnsdale VIC 3875

**For more information**

Please visit our website at [www.egwater.vic.gov.au](http://www.egwater.vic.gov.au) or call us on 1300 720 700 Monday to Friday, between 8:30am and 5:00pm, excluding public holidays.

**Account holder’s details**

1. East Gippsland Water Account Number

|  |
| --- |
| Click or tap here to enter text. |

2. Property Type

|  |  |
| --- | --- |
| Commercial | Residential |

3. Property Address

|  |  |
| --- | --- |
| Click or tap here to enter text. | |
| Click or tap here | Postcode: Click. |

4. Postal Address (if different)

|  |  |
| --- | --- |
| Click or tap here to enter text. | |
| Click or tap here | Postcode: Click. |

5. First Name Surname

|  |  |
| --- | --- |
| Click or tap here | Click or tap here |

6. Date of Birth

|  |
| --- |
| Click or tap to enter a date. |

7. Contact Number

|  |
| --- |
| Click or tap here to enter text. |

**Direct debit details**

9. Account Type

|  |  |
| --- | --- |
| Cheque | Savings |

10. Name of Financial Institution

|  |
| --- |
| Click or tap here to enter text. |

11. Account Name

|  |
| --- |
| Click or tap here to enter text. |

12. BSB Account Number

|  |  |
| --- | --- |
| Click or tap here | Click or tap here |

13. Payment Type

|  |  |  |
| --- | --- | --- |
| Weekly | Fortnightly | In Full  (on due date) |

14. Amount to be Debited

(if selected to pay in full please disregard)

|  |
| --- |
| Click or tap here to enter text. |

15. Commencement Date

|  |
| --- |
| Click or tap to enter a date. |

16. Do you require the current account to be debited?

|  |  |
| --- | --- |
| YES | NO |

**Terms and Conditions**

**I understand and acknowledge that:**

* East Gippsland Water (129799) will arrange for funds to be debited from my/our account at the financial institution defined in this form and as prescribed through the Bulk Electronic Clearing System (BECS).
* If a joint account, all account holders must be provided.
* The information provided in this application is true and correct to the best of my knowledge.
* East Gippsland Water may refuse this application if any information or supporting document provided is incomplete or false.
* I approve of the information that has been provided in this application.

In addition to the above Terms and Conditions please read and acknowledge within the form, East Gippsland Waters Direct Debit Request Service Agreement.

**Confirmation**

17. I declare that:

* The information I have provided in this form is

complete and correct.

I understand that:

* Giving false or misleading information is a serious

offence.

Account Holder 1 Signature

|  |
| --- |
| Click or tap here to enter text. |

Account Holder 2 Signature

|  |
| --- |
| Click or tap here to enter text. |

Date Submitted

|  |
| --- |
| Click or tap to enter a date. |

18. I have read and accepted East Gippsland Water’s

Direct Debit Service Agreement.

|  |  |
| --- | --- |
| YES | NO |

19. I accept East Gippsland Water’s terms and conditions.

|  |  |
| --- | --- |
| YES | NO |

20. Any Additional Comments?

|  |
| --- |
| Click or tap here to enter text. |