



133 Macleod Street  
PO Box 52  
Bairnsdale VIC 3875

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FORM NO. F040

## APPLICATION TO CONNECT / DISCONNECT WATER / SEWERAGE

Works must not commence until this form is signed by an Authorised Officer

PLEASE ALLOW 48 HOURS NOTICE FOR APPROVAL

PLEASE TICK APPROPRIATE BOXES

Is this application to ☐ connect ☐ disconnect ☐ sewer ☐ water

### 1 – PROPERTY OWNER DETAILS

Tapping Date \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

### 2 – PROPERTY DETAILS

Lot No: \_\_\_\_\_ Plan No: \_\_\_\_\_ Unit/Street No: \_\_\_\_\_

Street Name: \_\_\_\_\_ Town: \_\_\_\_\_ Postcode: \_\_\_\_\_

### 3 – PLUMBERS DETAILS

Name: \_\_\_\_\_ Contact Phone: \_\_\_\_\_ Registration No.: \_\_\_\_\_

Application submitted by owner/agent \_\_\_\_\_ Date \_\_\_\_\_  
(Signature)

### 4 – BUILDING DETAILS

Is this application for a ☐ New installation or ☐ alteration/repair to existing?

Structure type: ☐ House ☐ Units ☐ Commercial ☐ Industrial ☐ Other \_\_\_\_\_

### 5 – CONNECTION DETAILS

Tapping Size \_\_\_\_\_ mm Meter No. \_\_\_\_\_ Fire Service Size \_\_\_\_\_ mm

Number of hose reels \_\_\_\_\_

Is a Backflow Prevention Device Required? (Testable) ☐ Yes ☐ No

Is a Trade Waste Agreement Required? ☐ Yes (plans to be provided) ☐ No

COMMENTS / SPECIAL CONDITIONS: \_\_\_\_\_

(Office Use Only)

Property No. \_\_\_\_\_ PIC Consent No. \_\_\_\_\_

### 6 – FEES

Connect/Disconnect - Water \$ \_\_\_\_\_ Receipt No. \_\_\_\_\_ Date \_\_\_\_\_

Connect/Disconnect - Sewer \$ \_\_\_\_\_ Receipt No. \_\_\_\_\_ Date \_\_\_\_\_

Additional Fee (e.g. New Customer Contribution)

Water \$ \_\_\_\_\_ + Sewer \$ \_\_\_\_\_ = Total \$ \_\_\_\_\_

Receipt No. \_\_\_\_\_ Date: \_\_\_\_\_

Application Approved ☐ Yes ☐ No (reason) \_\_\_\_\_

Authorised Officer (name) \_\_\_\_\_ (signature) \_\_\_\_\_ Date \_\_\_\_\_

### CREDIT CARD PAYMENTS

☐ VISA ☐ MASTERCARD (Ph: \_\_\_\_\_)

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Expiry Date \_\_\_\_/\_\_\_\_

Name (on card) \_\_\_\_\_

Signature \_\_\_\_\_

**(DEPOT USE ONLY)**

|  |                                    |                                 |                                     |
|--|------------------------------------|---------------------------------|-------------------------------------|
| Property address:  |                                    |                                 |                                     |
| Meter No. (full)   |                                    | Reading:                        |                                     |
| Date Tapped:   |                                    | Water Supply System (from GIS): |                                     |
| Meter No. property before  |                                    | Meter No. property after        |                                     |
| Top of ferrule (mm)  |                                    | Back of kerb (m)                |                                     |
| Water main size (mm)   |                                    | Type (AC / PVC etc.)            |                                     |
| Water main EGW Asset ID (from GIS)   |                                    |                                 |                                     |
| For corner properties - water main located in ?? (street name)                 |                                    |                                 |                                     |
| Location of meter (facing property)  | <input type="checkbox"/> Left side | <input type="checkbox"/> Centre | <input type="checkbox"/> Right side |
|  | <input type="checkbox"/> Other:    |                                 |                                     |
| Distance (m) from nearest EGW asset (e.g. fire plug, manhole, valve etc.)      |                                    |                                 |                                     |
| Additional comments:   |                                    |                                 |                                     |
| <b>Diagram showing location and distances must be attached or shown below.</b> |                                    |                                 |                                     |
| Name:  |                                    | Signature:                      |                                     |

Water main ——— Sewer main - - - - - Manhole ● Fire plug ●

Mark on diagram below the location of the tapping (X), service line (-----) and meter (M) and fill in all details above.

OR  
Attach copy of tapping book diagram.

